Academic Clinical Project Manager 80-100% (f/m/d)

We are seeking an Academic Project Manager to complete our team and support the International Hereditary TTP Registry. Hereditary thrombotic thrombocytopenic purpura (hTTP) is a rare congenital disease caused by a severe ADAMTS13 deficiency leading to thrombotic occlusion of small vessel with end organ damage and early mortality. The first two publications on parts of the project were recognized with leading awards in the field - the world largest dataset on this rare disease awaits further exploitation (projected are 4-5 manuscripts in 2023). More information on hTTP you can find here: http://www.ttpregistry.net

You will be working independently, with several study sites worldwide and have the chance to work and meet experts all over the world. You will be involved in several aspects of clinical trials: patients' recruitment, site management, data management, data monitoring, and IRB submissions (national and international) and result presentation at congresses and meetings. Possibility to do wet-lab work on congenital ADAMTS13 deficiency and its impact.
Salary according to Swiss National Science Foundation.

Please send your full CV, copies of the diploma certificates together with a motivation letter with contact information and phone number by email to: erika.tarasco@insel.ch

For more information, please contact:
Dr. Erika Tarasco (erika.tarasco@insel.ch) or call +41 31 632 56 90 (office time 8-17)
Prof. Johanna Kremer (johanna.kremer@insel.ch)

Responsibilities and Opportunities:

- Day to day clinical trial activities: data collection, data revision, data monitoring
- Interpretation of data (including appropriate source documentation) for entry into computerized databases
- Providing support to clinical study coordinators through data collection, scheduling, research protocol management, and other administrative duties
- Writing manuscripts for publication in peer reviewed journals,
- Possibility to assist in writing research grants or later of own research applications
- Maintain a strong knowledge of the protocol to be able to answer standard operational questions from monitors and study sites
- Opportunity to travel to study sites abroad if necessary, and attend and present at scientific conferences

Qualifications and skills

- Academic degree (PhD), preferred in the life or health sciences or equivalent, or a MD
- **GCP courses required**
- Fluent in English (written & spoken) with experience in writing scientific publications, additional languages (German, Polish, Spanish, etc) are a plus
- Experience in project management and in conducting or overseeing clinical trials is an asset
- Ability to work cooperatively in a small team, as well as independently, attention to record keeping, detail and quality